

**MILWAUKEE NUMISMATIC SOCIETY (MNS)
GENERAL RULES FOR EXHIBITING**

1. **GROUPS.** Exhibits are placed in one of two groups: competitive (judged) exhibits and non-competitive (non-judged) exhibits.

A. Competitive (judged) exhibits.

1) **Open division.** Open to any member of the MNS, regardless of age. An exhibitor may exhibit more than one exhibit in this division but the same exhibit(s) may not be entered in any other division.

2) **Young Numismatist division.** Limited to members of the MNS under eighteen years of age. Young numismatist members are welcome to enter more than one exhibit in this division but the same exhibit(s) may not be entered in open division. However, young numismatists may enter exhibits in the open division.

B. Non-Competitive (not judged) exhibits. Open to members of the MNS regardless of age. No score of any type will be given to exhibits placed in this group.

2. **EXHIBIT APPLICATIONS.** Each exhibitor must complete a separate application for each exhibit. Exhibit applications must reach the MNS exhibit chairperson not later than the date set forth on the application.

3. **ELIGIBILITY.** MNS officers are allowed to exhibit competitively. The exhibit judges are ineligible to exhibit competitively.

4. **COUNTERFEITS.** Forged, spurious or counterfeit material and copies or replicas may not be displayed unless each such item is described and clearly labeled as such in the exhibit. No such item may be displayed in violation of United States law or government regulations. Any violation of this paragraph, even if unintentional, will result in total disqualification of the exhibit.

5. **ADVERTISING.** No exhibit may contain any advertising unless advertising is pertinent to the exhibit. (i.e. good for tokens, advertising notes etc.)

6. **EXHIBITOR IDENTITY.** The name or identity of a competitive exhibitor may not appear in the exhibit (including photographs of the exhibitor or of family members, through which the identity of the exhibitor can be deduced), except as an author in a bibliographic reference, which will be sufficiently general that the exhibitor cannot be linked to the exhibit by that reference.

7. **OWNERSHIP.** All material in a competitive exhibit must be the personal property of the exhibitor (which may include property owned jointly with a spouse). Non-competitive exhibits may be composed of material owned by any number of individuals or clubs

8. CONTACT WITH JUDGES. Competitive exhibitors will not be permitted to be in the exhibit area while the exhibits are being judged. Contact between exhibitors and exhibit judges is prohibited until judging hours are over and a final decision has been made.

9. SPACE LIMITATIONS. Available exhibit space may limit the number of exhibits and/or the number of cases in an exhibit. This determination will be made by the Exhibit Chairman and is final.

10. EXHIBIT CASES. Exhibit cases will be provided to exhibitors for use at the show. Each exhibitor may have more than one exhibit (the total of which cannot exceed the limit that is shown on the current application form).

- A. **Exhibit Case Dimensions.** The outside measurements are 34 inches by 22 inches. The inside (exhibit area) dimensions are approximately 32 $\frac{3}{4}$ inches by 20 $\frac{3}{4}$ inches.
- B. **Exhibitor Displays.** Exhibitors may provide their own cases and/or non-standard displays; provided the total exhibit space used does not exceed 10 feet of (2 $\frac{1}{2}$ ' wide) table space. If the overall case limit is reduced, the available exhibit space will be reduced proportionally.
- C. **Case Placement.** All cases must lie flat on the tables provided, viewed in "landscape format" only. An exhibitor with a concern about the format of his/her exhibit may speak with the MNS exhibit chairperson prior to the show.
- D. **Outside the Case.** No titles, placards, or numismatic materials of any kind may be placed outside the exhibit cases. Switches or buttons intended to operate lights or educational displays in the cases, or magnifying glasses provided to assist exhibit readers, may be mounted on the table or on the cases, but must be approved by the Exhibit Chairperson.
- E. **Additional information pertaining to exhibit equipment.**
 - 1) Electricity will not be provided.
 - 2) Exhibits of material not capable of being presented in the usual cases may be permitted, but only by prior and specific arrangement with the MNS Exhibit Chairperson.

11. EXHIBIT SET-UP AND REMOVAL. The exhibit area is open for the placement and removal of exhibits during the times stated on the exhibit application. All exhibits must be placed and cases locked before the deadline and it is expected that all exhibits will remain in place until after the removal time specified on the exhibit application. No exhibit may be placed or removed outside these hours. Any deviation from this schedule must be approved by MNS Exhibit Chairperson before the start of the show.

12. IDENTIFICATION LABELS. A small exhibit identification label showing the case numbers of the exhibit, will be affixed to each exhibit case, preferably at the lower left corner.

13. LOCKING OF CASES. The exhibitor is responsible for locking each exhibit case he/she is presenting. The exhibitor will keep the keys until he/she removes the exhibit.

14. SECURITY. The exhibit area is secured and guarded from the beginning of exhibit set-up to the end of exhibit removal. Exhibitors are advised that the presence of security personnel or security systems does not constitute a guarantee against loss, a policy of insurance, or a promise to indemnify in the event of loss by fire, theft, or other casualty. No liability shall be incurred by the Milwaukee Numismatic Society, its officers, members and/or committees either in their respective official, individual or personal capacities by reason of any loss or damages whatsoever sustained, either directly or indirectly in connection with the exhibits and/or convention.

15. JUDGING AND JUDGING CRITERIA. Qualified judges will be appointed by the exhibit chairperson, and will study each exhibit following the criteria on the attached judging document. (need to include the document). The judges will present their findings to the exhibit chairperson who will tally the final point scores. The decision of the exhibit chairperson is final, and no protests will be entertained.

16. AWARDS.

A. Open Division. The exhibit with the highest total score is awarded Best of Show. The next two highest scores are awarded Second and Third Place, respectively.

B. Young Numismatist Division. The YN exhibit with the highest total point score is awarded YN First Place. The next two highest scores are awarded YN Second and YN Third Place, respectively.

17. BEST OF SHOW EXHIBIT RESTRICTIONS.

A. If an exhibit has won the Best of Show award, that exhibit will be ineligible to be entered into any competitive exhibit category for a period of 5 (Five) years from the date of the award.

B. Any exhibit that is restricted under section 17A may still be exhibited as a non-competitive exhibit if there is space and/or cases available. (However any competitive exhibit will have priority over space and case assignment).